



# The Woodlands Township

The Woodlands, TX

## MEMORANDUM

TO: Board of Directors  
FROM: Don Norrell  
DATE: November 20, 2013  
SUBJECT: 2014 Board Meeting Schedule

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All regular Board meetings and budget meetings will be held at the Township Town Hall building located at 2801 Technology Forest Boulevard.

### **1<sup>st</sup> Board Meeting, 9 a.m. – Thursdays**

- ❖ January 16, 2014
- ❖ February 20, 2014<sup>2</sup>
- ❖ March 20, 2014
- ❖ April 17, 2014
- ❖ May 15, 2014<sup>2</sup>
- ❖ June 19, 2014
- ❖ July 17, 2014

**\*\* Board Budget Meetings will be held in late July and Early August – See Chart Below \*\***

- ❖ August 21, 2014
- ❖ September 18, 2014<sup>2</sup>
- ❖ October 16, 2014
- ❖ November 13, 2014<sup>3</sup>
- ❖ December 11, 2014

### **2<sup>nd</sup> Board Meeting, 6 p.m. – Wednesdays**

- ❖ January 22, 2014<sup>1</sup>
- ❖ February 26, 2014
- ❖ March 26, 2014
- ❖ April 23, 2014
- ❖ May 21, 2014
- ❖ June 25, 2014
- ❖ July 23, 2014<sup>1</sup>
- ❖ August 27, 2014
- ❖ September 24, 2014
- ❖ October 22, 2014
- ❖ November 19, 2014<sup>3</sup>

### **Budget Meetings-To be determined**

<sup>1</sup> Town Hall Meetings will be held at 7 p.m. or immediately following the second January and July Board Meetings (Volunteer Recognition will take place at the January Town Hall Meeting). In order to accommodate the monthly business of the Board on Town Hall meeting nights, the Board will convene its regular Board meeting at 5:00 p.m., instead of 6 p.m.

<sup>2</sup> Board Planning Retreats are proposed to be held in the afternoon of the Thursday meeting day, in February, May and September.

<sup>3</sup> In November, the Board must canvass election results within the 8<sup>th</sup> to 11<sup>th</sup> day after the election (November 12-17, 2014). A special meeting for this purpose is scheduled for Thursday, November 13 at 9 a.m. The new Board will be seated and elect officers at a consolidated November Board meeting on Wednesday, November 19 at 6 p.m.

cc: Township Staff  
Mike Page/Daniel Ringold